

Overview

KWARA STATE POLYTECHNIC, ILORIN

(Office of the Registrar)

P.M.B. 1375, Old Jebba Road, Ilorin.

Email: registrar@kwarastatepolytechnic.edu.ng

Website: www.kwarastatepolytechnic.edu.ng

INVITATION TO TENDER FOR TETFUND LIBRARY MERGED INTERVENTION (2016, 2017, 2018 & 2019) PROJECTS KWARA STATE POLYTECHNIC, ILORIN

(1) INTRODUCTION

(1.1) Kwara State Polytechnic is one of the earliest Polytechnic in the country and the first tertiary Institution in Kwara State. It has among others the objective of providing technological and entrepreneurial skills. Provision of service to humanity through the exploration of available scientific and research method.

(1.2) Experience and competent contractors/suppliers are hereby invited to submit pre-qualification documents for any of the under listed :

(2) SCOPE OF WORKS/SUPPLY

Lot A: Procurement of assorted textbooks/Journals

Lot B: Procurement of ICT Equipment

Lot C: Procurement/Installation of Library Anti Theft Security Device and Other Library Materials

(3) ELIGIBILITY REQUIREMENTS

(a) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC 1.1 or CAC2 and CAC7;

(b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31st December, 2020: with minimum average annual turnover of N2 million naira;

(c) Evidence of current Pension Compliance Certificate valid till 31st December, 2020;

(d) Evidence of current Industrial Training Fund (ITF) Pension Compliance Certificate valid till 31st December, 2020;

(e) Evidence of current Nigeria Social Insurance R=Trust Fund (NSTIF) Compliance Certificate valid till 31st December , 2020

(f) Evidence of Registration on the National Database of Federal Contractors Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 30/06/2020 or valid Certificate issued by BPP

(g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Kwara State Polytechnic or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;

(h) Company's Audited Accounts for the last three (3) years -2017,2018 & 2019;

(i) Evidence of financial capability to execute the project by submission of reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

(j) Company's profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications

(k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last 5 (five) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

(l) Lot C: Letter of Authorization as representatives of the Original Equipment Manufacturer (OEM);

(m) For Joint Venture/Partnership Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner)

(n) All documents to submission must be transmitted with a Covering/Forwarding letter under the Company Firm's Letter Head Paper bearing amongst others, the Registration

Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably, GSM No), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the office of the Polytechnic Librarian Kwara State on evidence of payment of a non-refundable tender freputable commercial bank in Nigeria.

(5) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies, each of the technical and financial bids with softcopy of financial bid only in MS Excel format packages separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to the Rector Kwara State Polytechnic Ilorin and clearly marked with the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should bear the name and later **than 12:00 noon on Monday, 6 July, 2020**.

(6) OPENING OF TECHNICAL BIDS

Only the technical bids will be opened immediately after the deadline for submission at 12:00 noon on **Monday 6, July 2020** in the Registrar's office Kwara State polytechnic, Ilorin in the presence of bidders or their representatives while the Financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the office of the Registrar Kwara State Polytechnic Ilorin, as the Kwara State polytechnic will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Polytechnic Librarian on email- the technical mail akangbebisi@yahoo.com

(7) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorised by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than one (1) Lot;
- (d) All costs will be borne by the bidders;

(e) Only the pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;

(f) The Kwara State Polytechnic is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED

ENGR. (DR) ABDUL JIMOH MOHAMMED

THE RECTOR

KWARA STATE POLYTECHNIC, LLORIN